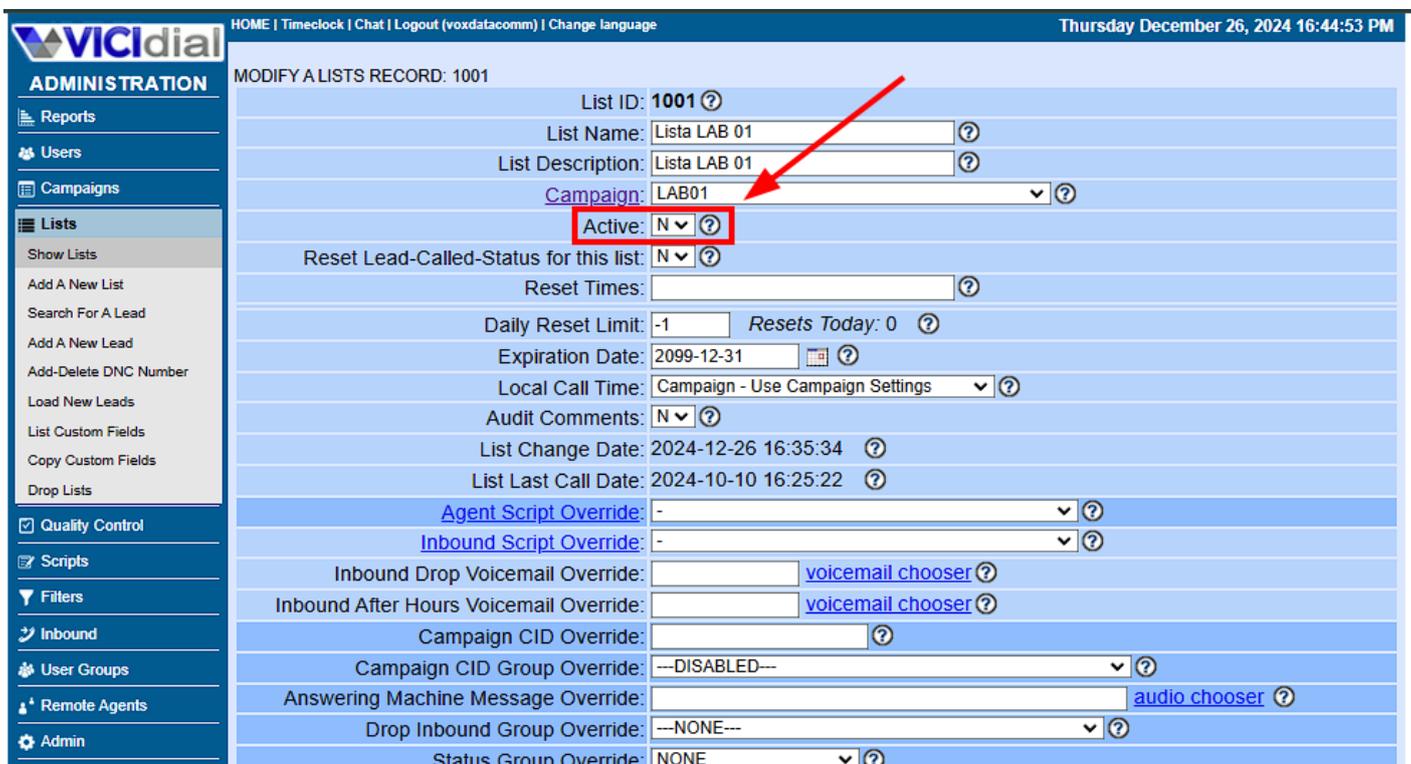


# Limpiar Leads con Status NEW

## NEW

Esta es una guía rápida de cómo eliminar nuestros Leads con Status **NEW** en vicidial, desde la lista que nosotros deseemos.

1. Accedemos a nuestra lista desde el apartado de **Lists** >> **Show Lists**, temporalmente desactivaremos la lista, de **Y** pasaremos a **N** como se muestra en la imagen.



HOME | Timeclock | Chat | Logout (voxdacomm) | Change language Thursday December 26, 2024 16:44:53 PM

**VICIdial** ADMINISTRATION

MODIFY A LISTS RECORD: 1001

List ID: 1001 ?

List Name: Lista LAB 01 ?

List Description: Lista LAB 01 ?

Campaign: LAB01 ?

**Active: N ?**

Reset Lead-Called-Status for this list: N ?

Reset Times: ?

Daily Reset Limit: -1 Resets Today: 0 ?

Expiration Date: 2099-12-31 ?

Local Call Time: Campaign - Use Campaign Settings ?

Audit Comments: N ?

List Change Date: 2024-12-26 16:35:34 ?

List Last Call Date: 2024-10-10 16:25:22 ?

Agent Script Override: - ?

Inbound Script Override: - ?

Inbound Drop Voicemail Override: voicemail chooser ?

Inbound After Hours Voicemail Override: voicemail chooser ?

Campaign CID Override: ?

Campaign CID Group Override: --DISABLED-- ?

Answering Machine Message Override: audio chooser ?

Drop Inbound Group Override: --NONE-- ?

Status Group Override: NONE ?

2. Una vez hecho esto nos dirigimos a Reports, en esta pantalla veremos en la esquina inferior izquierda el botón de "**Admin Utilities**".

## ADMINISTRATION

## Reports

Users

Campaigns

Lists

Scripts

Filters

Inbound

User Groups

Remote Agents

Admin

## Server Stats and Reports

(System Summary)

## Real-Time Reports

- [Real-Time Main Report](#)
- [Real-Time Campaign Summary](#)
- [Real-Time Whiteboard Report](#)

## Inbound and Outbound Calling Reports

- [Inbound Report - v2](#)
- [Inbound Report by DID](#)
- [Inbound Service Level Report](#)
- [Inbound Summary Hourly Report](#)
- [Inbound Daily Report](#)
- [Inbound DID Report - DID Summary - Agent DID](#)
- [Inbound IVR Report](#)
- [Inbound Forecasting Report - Advanced](#)
- [Outbound Calling Report](#)
- [Outbound Summary Interval Report](#)
- [Outbound IVR Report - Export - Callmenu Agent](#)
- [Outbound Lead Source Report](#)
- [Fronter - Closer Report - Detail](#)
- [Lists Pass Report](#)
- [Lists Campaign Statuses Report](#)
- [Called Counts List IDs Report](#)
- [Campaign Status List Report](#)
- [Export Calls Report](#)
- [Export Leads Report](#)

## Agent Reports

- [Agent Time Detail](#)
- [Agent Status Detail - Inbound Summary](#)
- [Agent Performance Detail](#)
- [Team Performance Detail](#)
- [Performance Comparison Report](#)
- [Single Agent Daily - Time](#)
- [User Group Login Report](#)
- [User Group Hourly Report - v2](#)
- [User Stats](#)
- [User Time Sheet](#)

## Time Clock Reports

- [User Timeclock Report](#)
- [User Group Timeclock Status Report](#)
- [User Timeclock Detail Report](#)

## Other Reports and Links

- [Server Performance Report](#)
- [Maximum System Stats](#)
- [Administration Change Log](#)

SERVICES	DESCRIPTION	IP	ACT	LOAD	CHAN	AGNT	DISK	OUTBOUND	INBOUND
vicidial	ViciDial		Y/Y/Y	227 - 32%	15	6	28%	LINK	LINK

[Admin Utilities](#)

3. Una vez hecho click aquí veremos algunas herramientas, a nosotros nos interesa "**Basic Lead Management Tools**".

- [Old Help Page](#)
- [Servers Versions](#)
- [VERM - Enhanced Reporting Module](#)
  
- [Settings Compare Utility](#)
- [Campaign Debug Page](#)
- [Shared Debug Page](#)
- [Dial Log Report](#)
- [Carrier Log Report](#)
- [Caller ID Log Report](#)
- [Hangup Cause Report](#)
- [SIP Event Report](#)
- [AMD Log Report](#)
- [Inbound DID Detail Report](#)
- [Asterisk Debug Page](#)
- [Export Calls Report Carrier](#)
- [URL Log Report](#)
- [Webserver-URL Report](#)
- [Agent LAGGED Report](#)
- [User Group Login Report](#)
- [Agent Debug Log Report](#)
- [Real-Time Monitoring Log Report](#)
- [Agent Parked Call Report](#)
- [Agent-Manager Chat Log](#)
- [API Log Report](#)
- [Recording Access Log](#)
- [Admin Report Log Viewer](#)
  
- [Admin Bulk Tools](#) | [Bulk Phone Insert Page](#)
- [Basic Lead Management Tools](#) | [Advanced Lead Management Tools](#) | [List Split](#) | [List Merge](#)
- [Reset Campaign Lists](#)
- [Callbacks Transferral Page](#) | [Callbacks Bulk Move](#) | [Callbacks Export](#)
- [Custom Reports Admin Page](#)
- [Send a Call With Custom CID Page](#)
- [Speech Voice Lab Page](#)
- [Webphone Only Page](#)
- [NANPA batch updater](#)

4. Al darle click nos desplegará la siguiente ventana en la cual nos interesará el apartado de **DELETE**

Delete Leads	
List	10003 - NPS Guatemala (9378 leads) <span style="float: right;">← 1</span>
Status	NEW <span style="float: right;">← 2</span>
Called Count	<= 0 <span style="float: right;">← 3</span>
<input type="button" value="delete"/>	

1. Seleccionamos nuestra lista.
2. Elegimos el Status a eliminar, en este caso es **NEW**.
3. El conteo de llamadas lo establecemos menor o igual a 0.

Con esto damos en "**delete**". Confirmamos que realmente queremos eliminar estos Leads.

**Basic Lead Tools** | [Advanced Lead Tools](#)

You are about to delete 129 leads in list 10003 with the status NEW that were called less than or equal to 0 times. Please press confirm to continue.

←

[Click here to start over.](#)

De último activamos de nuevo nuestra lista.

MODIFY A LISTS RECORD: 1001

List ID:	1001 <span>?</span>
List Name:	Lista LAB 01 <span>?</span>
List Description:	Lista LAB 01 <span>?</span>
Campaign:	LAB01 <span>?</span>
Active:	Y <span>?</span> ←
Reset Lead-Called-Status for this list:	N <span>?</span>
Reset Times:	<input type="text"/> <span>?</span>
Daily Reset Limit:	-1 <span>?</span> Resets Today: 0 <span>?</span>
Expiration Date:	2099-12-31 <span>?</span>
Local Call Time:	Campaign - Use Campaign Settings <span>?</span>
Audit Comments:	N <span>?</span>
List Change Date:	2024-12-26 16:35:34 <span>?</span>
List Last Call Date:	2024-10-10 16:25:22 <span>?</span>

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